

# Alta Dance Academy Policies

## **Attendance:**

Consistent attendance is essential to developing the strength and technical understanding to perform dance steps and movements safely. Regular attendance also increases a student's confidence in choreography for the Spring Showcase. Make up classes can be arranged by calling in to the office and scheduling a lower level class or one of the supplemental classes depending on space. If attendance is too irregular the student may be removed from the Spring Showcase and recital fees and costume fees will not be refunded. Tuition will not be prorated for missed classes.

## **Payment:**

Tuition is due on or before the first of every month. Payments can be made by check, online through the parent portal, or by signing up for automatic payment. NO CASH PLEASE. All returned checks will be subject to a \$25 fee. If payment is not received on time, a late fee of \$10 will be added to the past due amount. If payment is not received by the tenth of said month, then signing up for automatic payment is required for continuing enrollment. Tuition will only be prorated in cases of injury or late enrollment.

## **Withdrawal:**

If a student desires to withdraw from classes the parent must submit a written statement of withdrawal before the first day of the month. Recital fees will not be refunded if withdrawal is made after December 15, nor will tuition be prorated if withdrawal is made in the middle of the month.

## **Spring Recital:**

Participation in the Spring Recital is required for students in the age-level combination classes, as well as the modern fundamentals class. The spring recital will be at the end of May or early June (date TBD). The fee is \$150 which includes two costumes, and two tickets to the recital. Payment is due by December 15.

### **Drop off/Pick up:**

Due to the circulation of our parking lot, we have spaced the classes so that there can be optimum flow of traffic. Please drop your student off no more than 10 minutes early for class and be prompt in pick up.

### **Parking:**

Parking is available behind our building as well as the first row of parking closest to Government way in the Capone's parking lot. **DO NOT PARK IN FRONT OF THE STUDIO.**

### **Dress Code:**

#### **Creative Movement and Primary Dance:**

Girls: Pink leather ballet slippers, pink tights, Leotard (pink, white, or black). Ballet skirt or tutu is optional. Hair securely pulled away from face and neck. No jewelry (stud earrings okay).

Boys: Black leather or canvas ballet slippers, t-shirt, and athletic shorts/pants (no jeans).

#### **Age-Level Combination Classes and Supplemental Classes:**

Girls: Pink leather SPLIT-SOLED ballet slippers, pink convertible tights, black leotard. Hair securely pulled away from face and neck. Hair must be in a bun for ballet classes. No jewelry (stud earrings okay). If dance pants, shorts or tank tops are desired to be worn during class they must be purchased in the office. No other shirts, pants, etc will be allowed to be worn during class.

Boys: Black ballet slippers (leather or canvas), black athletic pants or shorts and a white fitted T-Shirt.

### **Adult Classes:**

Ballet: Tights or leggings (any color), Leotard, leather or canvas ballet slippers. Hair secured away from face and neck.

Jazz/Modern: tights, leggings, or fitted exercise pants, leotard or fitted tank top/shirt that covers midriff, ballet/jazz shoes or bare feet. Hair secured away from face and neck.

### **Pointe Work:**

Alta Dance Academy understands that a student must have a clear technical understanding and ability with the accompanying strength to be able to perform pointe work safely. No student will be allowed to advance to pointe before age 12. Placement into pointe will be determined by the teacher, parents, and student together.

### **Cosmic dance:**

Our monthly cosmic dance is a fun way for students and their friends Ages 13- 18 to socialize and experience hip hop once per month. Alta Dance strives to keep this experience uplifting and clean. Dress Code for this is a T-Shirt, pants, and clean, non-marking soled shoes or bare feet (no tank tops, shorts or flip flops). If movement, clothing or behavior is deemed inappropriate the dancer will be asked to sit out and perhaps not to return to cosmic dance night in the future.

### **Student responsibilities:**

Students of Alta Dance are expected to arrive prepared and ready to work. Students must be respectful to their teacher and classmates. Teachers at Alta Dance Academy strive to make dance fun and enjoyable. However, in order to advance in level the dancer must be diligent in focus and discipline. Studio rules include: not hanging on the ballet barres, not touching the mirrors, and not sitting during class without permission.

I have read and understand the policies of Alta Dance Academy:

Student Signature: \_\_\_\_\_

Legal Guardian Name Printed \_\_\_\_\_

Legal Guardian Signature \_\_\_\_\_